

Book

WSSD Policy Manual

Section

200 Pupils

Title

Enrollment of Students

Code

200 - PSBA Policy Guide

Status

Legal

1. 24 P.S. 1301

2. 24 P.S. 1302

3. 22 PA Code 11.11

4. 22 PA Code 11.41

5. 22 PA Code 11.12

6. 22 PA Code 12.1

7. 24 P.S. 1303a

8. 24 P.S. 1304-A

9. Pol. 203

10. Pol. 216.1

11. Pol. 138

12. Pol. 251

13. Pol. 202

14. Pol. 218.3

15. 24 P.S. § 13-1318.1

16. 18 Pa.C.S. § 4904

17. Pol. 218.2

18. Act 26 of 1995

Pol. 201

Authority

The Board shall enroll school age students eligible to attend District schools, in accordance with applicable laws and regulations, Board policy, and administrative regulations.[1][2][3][4]

Definitions

School age shall be defined as the period from the earliest admission age for the District's kindergarten program until graduation from high school or the end of the school term in which a student reaches the age of twenty-one (21) years, whichever occurs first.[1][5]



District of residence shall be defined as the school district in which a student's parents/guardians reside.[2][3]

Guidelines

School age resident students and eligible nonresident students shall be entitled to attend district schools.[1][2][3][6]

The District shall not enroll a student until the parent/guardian has submitted proof of the student's age, residence, and immunizations and a completed Parental Registration Statement, as required by law and regulations.[1][2][7][8][3][9][10]

The District shall administer a home language survey to all students enrolling in District schools for the first time.[3][11]

The District shall normally enroll a school age, eligible student no later than five (5) business days after application.[3]

The District shall immediately enroll identified homeless students, even if the student or parent/guardian is unable to produce the required documents.[12]

The District shall not inquire about the immigration status of a student as part of the enrollment process.[3]

Enrollment requirements and administrative regulations shall apply to nonresident students approved to attend district schools, in accordance with Board policy.[13]

The Board directs that the administration comply with all aspects of Act 26 of 1995, specifically, with regard to the sworn statement, as follows:

Prior to admission to any school entity, the parent, guardian, or other person having control or charge of a student shall, upon registration, provide a sworn statement or affirmation stating whether the pupil was previously suspended or presently is suspended or expelled from any public or private school of this Commonwealth or any other state for an act or offense involving weapons, alcohol, or drugs, or for the willful infliction of injury to another person or for any act of violence committed on school property. The registration shall be maintained as part of the student's disciplinary record. [17][18]

Prior to admission to the District, the parent, guardian or other person having control or charge of a student shall, upon registration, provide a sworn statement or affirmation stating whether the student was previously or is presently expelled from any public or private school of this Commonwealth or any other state. The registration shall include the name of the school district from which the student was expelled with the dates of expulsion and shall be maintained as part of the student's disciplinary record. Any willful false statement shall be subject to criminal prosecution.[14][15][16]



WEST SHORE
SCHOOL DISTRICT

Delegation of Responsibility

The Superintendent or designee shall annually notify students, parents/guardians and staff about the district's admissions policy by publishing such policy in the student handbook, parent newsletters, District website, and/or other efficient methods.[4]